

HIGHER DEGREES

THE PROGRAM GUIDE FOR HISTORY GRADUATE STUDENTS

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INTRODUCTION

The Berkeley Department of History represents a rich spectrum of research interests, collaborations, and approaches spanning 16 established fields of history: Africa, America Since 1607, Ancient Greece/Rome, Britain Since 1509, Byzantine, Early Modern Europe, East Asia (China or Japan), History of Science, Jewish History, Late Modern Europe since 1789, Latin America, Medieval Europe, Middle East, South Asia, and Southeast Asia. The depth and breadth of our program, and the strengths of our faculty members, students, and other professionals, provide an especially stimulating and congenial setting for graduate training.

Comprising the department are over 50 full-time faculty members, a number of distinguished emeritus faculty and visiting professors, 220 graduate students, and 14 support staff. Our Department is the center of a history community at Berkeley that also includes faculty, professionals, and student colleagues from other departments and campus entities such as the Area Studies Centers, the Townsend Center for the Humanities, the campus archives, informal study groups, and other resources.

WHY STUDY AT BERKELEY?

- * The Berkeley doctoral program is presently ranked #1 in the nation. We share this distinction, according to US News & World Report, with Princeton, Stanford, and Yale.
- * The Department's faculty has been honored with four MacArthur Foundation "genius" awards, more than a dozen Guggenheim Fellowships, and the Mellon Foundation's Distinguished Achievement Award. The quality of our research has been recognized with myriad book prizes, and our dedication to teaching and mentoring has also been honored with awards.
- * In addition to the main library and the Bancroft rare book and manuscript library, there are eleven specialized libraries on the campus with more than two dozen special collections, containing over 10 million volumes. These resources are enhanced by borrowing privileges at Stanford University's library and by access to the holdings of the nine other University of California campuses. The Bancroft holds over 60 million manuscript items with particular strength in the history of western North America (including California, Mexico, and central America), the history of science and technology, major European and American authors (particularly the Beat Generation), and the largest collection of papyrus documents in the Western hemisphere (the Tebtunis Papyris Center).
- * More than 60 ancient and modern languages are taught on the Berkeley campus, placing us among the top five universities in the country in terms of the breadth of our language offerings. If there's a language you need for your research, you can learn it here.
- * While pursuing a doctorate in history you may also achieve a joint Ph.D. in Medieval Studies or Designated Emphases in Critical Theory; in Women, Gender & Sexuality; in Film and Film Studies; or in Global & Metropolitan Studies.
- * Recent graduates of the Department have gotten tenure-track jobs at Bates, Brandeis, U Chicago, Claremont-McKenna, DePaul, Middlebury Northwestern, Princeton, Yale, San Francisco State, Siena College, Stanford, Syracuse, Universities of Wisconsin, New Hampshire, and Louisville, North Carolina State, St. Louis U, Vanderbilt, Washington University at Saint Louis. A number of others have obtained Mellon and other postdoctoral fellowships. Seventy-two percent of those earning their doctorates from the department since 1990 are employed in tenure-track positions.

Introduction continued >>>

WHO SHOULD USE THIS GUIDE?

This “*Higher Degrees*” program guide has been prepared for two audiences: (1) *prospective students* interested in finding out about Berkeley history degree offerings; and (2) *current students* enrolled in our graduate program. This booklet provides detailed information about the Degree Offerings in the Department of History (**Part I**), about Fees and Expenses and opportunities for Fellowships, Financial Aid, and Employment (**Part II**), and about other items of interest (**Part III**) such as departmental appeals procedures and appendices pertaining to courses, language requirements, history faculty, interdisciplinary opportunities, and program forms. Please read the manual carefully and retain your copy for future reference. The information in this guide is subject to modification.

WHO TO CALL

The **Graduate Admissions and Placement Assistant** (3312 Dwinelle, (510) 642-2378) informs prospective students about degree offerings, application procedures and policies, and provides job placement assistance to enrolled PhD students and alums. Graduate students should start preparing to go on the history job market the spring prior to the calendar year in which they plan to file the dissertation.

The **Graduate Assistant** (3310 Dwinelle, 642-2034) assists both faculty and students in the day-to-day administration of the graduate program. Since no handbook can answer all questions students may have about the program, students are encouraged to consult regularly with the Graduate Assistant or with their Adviser.

The **Head Graduate Advisor** chairs the committee of Graduate Advisors and is the department's official faculty liaison with the Graduate Division. Acting in this capacity, the Head Graduate Advisor signs all correspondence sent by the department to the Graduate Division, including everything from routine petitions such as Advancement to Candidacy forms, to requests for exceptions to policy.

The **Graduate Advisers Committee** (GAC) administers the graduate program. First-year students are assigned a graduate adviser once they arrive at Berkeley. First-year students must meet with their adviser and/or the head graduate adviser before the beginning of classes, and they are encouraged to confer with their adviser regularly during the course of their study. Collectively, the Graduate Advisers consider student petitions, review students for continuation in the program, appoint the Committee of Language Examiners and coordinate its work, and make recommendations to the Department concerning the graduate program.

The **History Graduate Association** (HGA) is a student organization established to further the interests of all history graduate students. Each year the HGA elects a Council as its representatives. The HGA participates in the fall orientation of new students and plans occasional social functions. More importantly, the group discusses, investigates, and communicates concerns that students may have about the graduate program.

The **Graduate Policy Committee** (GPC) is a subcommittee of the Graduate Advisers Committee and HGA concerned with graduate program policies. Faculty and student groups or individuals may place proposals, complaints, or other matters of graduate policy on the agenda of this joint faculty-student committee. The recommendations of the GPC are submitted to the Graduate Advisers Committee and then to other appropriate bodies.

PART I: THE BERKELEY HISTORY PHD PROGRAM

APPLYING (IN BRIEF) The Berkeley History program admits only the strongest applicants who intend to devote full-time study toward attaining the doctoral degree (PhD) in history. We do not offer a stand-alone, or terminal, master's degree, but students who enter the program without an MA in history may receive the MA while progressing toward the doctorate after fulfilling requirements as specified in the box on Masters Degree (page 7) and completing the MA candidacy form. The department does not grant deferrals to those offered admission, so individuals should apply for the academic year of intended enrollment

Although the majority of admitted students has an undergraduate major or master's work in history or its equivalent, we accept applications from able students who have majored in other disciplines but who have acquired the history background and other skills (such as languages) necessary to be competitive within the applicant pool.

On the graduate application, all applicants should indicate that their degree goal is the PhD and also indicate their field of emphasis from among the "established fields of history" (listed on page 4). Unlike some programs, our department does not require that entering students be "sponsored by" a single faculty member, under whose guidance they will proceed in the program. Rather, upon entry, a student is encouraged to explore connections and collaborations with a number of faculty inside and outside their field of concentration before settling on the composition of their orals and dissertation committees. So that we may anticipate these possible collaborations, we ask applicants to list on the application, faculty members whose research is of particular interest to them.

***WAIVING CREDITS** A student who has completed graduate coursework at another institution, may petition to have *typically no more than two courses* used in lieu of our PhD course requirements. Syllabi, papers, examinations, and other clear evidence that there is course equivalency should accompany the petition. Courses from another university, if accepted, will be accepted internally and will not be transferred to the Berkeley transcript. Units used towards fulfillment of the MA degree must be Berkeley courses.

To access complete information about how to apply to the Berkeley History Department please see our Admissions website at: <http://history.berkeley.edu/graduate/admissions/index.html>

A SPECIAL NOTE TO CHANGE-OF-MAJOR APPLICANTS If you are or ever were a Berkeley graduate student, you are a change-of-major applicant. First, you should contact the department to identify yourself. Second, you must use a paper application to apply for admission, and you must submit it to the Department of History. Third, you should be aware that the Graduate Division starts the normative time clock for all graduate students upon their matriculation at the University. So, for example, if you have spent two years in another program, your first year in the history doctoral program would be considered your third year by the University for the purposes of determining your time to advancement to candidacy for the PhD and your eligibility for the Dean's Normative Time Fellowship (DNTF) (for those who entered prior to 2010) or for the Doctoral Completion Fellowship (DCF) (for those entering 2010 and after). If you wish to have your normative time clock reassessed (rolled back one or more semesters) you should petition the Graduate Dean soon after entry into our program, so that you will know how much time you have to advance to doctoral candidacy to qualify for the DCF/DNTF. (Refer to section on **Financial Support** to see potential impact on funding packages for change-of-majors.)

PROGRAM DESCRIPTION

PROGRAM FIELDS AND OPTIONS The program prepares the student in three selected fields of study: two fields of history (called the First Field and the Second Field), and one field in another discipline (called the Third or Outside Field). Students indicate their choice of the First Field of study at the time of application to the program, and they decide upon the Second and Third Fields by the end of the first year of study. Students are bound by the normative time requirements of the First Field declared at the time of application to the program. The Graduate Advisers Committee must formally approve the selection of these fields, normally by the end of the first year. (See Appendix VI -- Forms). The following are the history fields of study.

Fields

- | | |
|----------------------------------------------------------------------------|-----------------------------------|
| 1. Africa | 9. History of Science |
| 2. America since 1607 | 10. Jewish History |
| 3. Ancient Greece OR Rome (MA) ¹
Ancient Greece & Rome (PhD) | 11. Late Modern Europe Since 1789 |
| 4. Britain since 1509 | 12. Latin America |
| 5. Byzantine | 13. Medieval Europe |
| 6. Early Modern Europe | 14. Middle East |
| 7. East Asia China | 15. South Asia |
| 8. East Asia Japan | 16. Southeast Asia |

Notes: (1) MA students in **Ancient History** define their field as Ancient Greece OR Ancient Rome while PhD students define their field as Ancient Greece AND Ancient Rome.

Selecting the Two History Fields

Option A - Established Fields of History. A first field and a second field may both be selected from the established fields of history.

Option B - Thematic Focus. With the approval of the Graduate Advisers Committee, students may give their second field a thematic focus: e.g., "Latin American Intellectual History," "U.S. Labor History," etc. The Graduate Advisers Committee will not approve programs in which the first and second fields focus exclusively on a single country or region.

Option C - Comparative Focus. A first field, selected from the "established fields of history" defined above, may be combined with a second field defined by a topic of interest studied in a comparative framework. Comparative fields should cover three countries or regions, one of which may be included in the first field, and should afford a broad geographic and temporal coverage. For example:

First Field

1. America since 1607
2. Latin America
3. Britain to 1547

Second Field

- History of Religion (US, Italy, Germany, 1789-1945)
Industrial Revolution (Brazil, England, Japan)
Rural History (England, China, Middle East)

Option D - Two equal first fields. Students who wish to emphasize the first and second fields equally must take a minimum of two graduate seminars in any combination of 275's and 280's in each field and at least one 285 in each field; and they must meet the language requirement in each field. However, their normative time to advancement to PhD candidacy and time to degree remain that of the field of entrance.

Selecting the Third or Outside Field The third or outside field for the PhD program must be in a discipline other than history. Students are expected to familiarize themselves with the literature and methodologies of that discipline and attain detailed knowledge of one or more of its specialized areas.

LENGTH OF STUDY Students can expect to spend three years completing coursework, one to two years doing dissertation research, and one to two years writing the dissertation. Students are expected to complete all PhD program requirements in six years. The exception is students in fields requiring extensive language preparation. These students have four years to complete coursework, one to two years to do dissertation research, and one to two years to write the dissertation. These students are expected to complete all PhD program requirements in seven years (i.e., Africa, Ancient Greece and Rome, Byzantine, East Asia, Jewish, Medieval, Middle East, and South Asia).

COURSEWORK See General course list: Appendix I.

Course details: <http://history.berkeley.edu/graduate/courses/>

Students complete a minimum of 34 course units, not including language, and maintain a minimum overall grade point average of 3.0 (3.5 or above in graduate history courses). Courses that are being applied to the program must be taken for a standard letter grade. Typically, students take a minimum of two graduate courses per semester, in addition to language preparation required by their field. Students holding a GSI appointment can opt to reduce their course load by one graduate course in the term of the appointment as long as they are able to complete all coursework requirements by the prescribed time to advancement to doctoral candidacy for their field. Separate fields may require additional coursework and may also define the nature of the third field more precisely. With the approval of the Graduate Advisers Committee, students may occasionally substitute History 299 courses for required courses defined above. The required coursework is distributed as follows:

(a) 12 to 16 units in the First Field: Two graduate seminars in any combination of 275's and 280's (both must be completed by the end of the first year) and two 285's (one should be completed by the end of the first year if possible).

Students in the field of **East Asia** have one additional required 4-unit seminar. Students with a China emphasis take a reading seminar (280) or a survey seminar (275) in Japanese history. Students with a Japan emphasis take a seminar in Chinese history. Exceptions require approval of the Graduate Advisers Committee.

Students in the field of History **of Science** must, in addition, take the Historical Colloquium (290, 1 unit, graded S/U) in each semester of their first two years.

(b) 8 to 12 units in the Second Field: Two graduate seminars in any combination of 275's and 280's; or one 285 and either one 275 or one 280. Students with equal first and second fields must take a minimum of two graduate seminars in any combination of 275's and 280's in each field and at least one 285 in each field. Students choosing this option must meet the language requirement in each field.

(c) 3 to 4 units in the Third Field: One graded graduate course in a field and department other than history.

(d) 4 units Methodology: History 283 (Historical Method and Theory). Students are strongly encouraged to take this course in their first or second year.

(e) 2 unit Pedagogy course required of first-time graduate student instructors. Students are urged to take the Department of History's pedagogy course, now offered in **Fall** semester only.

***WAIVING CREDITS** A student who has completed graduate coursework at another institution, may petition to have *typically no more than two courses* used in lieu of our PhD course requirements. The request must be accompanied by copies of syllabi and your written work and has to be approved by the Head Graduate Adviser. Courses from another university, if accepted, will be accepted internally and will not be transferred to the Berkeley transcript. Units used towards fulfillment of the MA degree must be Berkeley courses, with the exception of language courses.

PHD FOREIGN LANGUAGE REQUIREMENT(S) The language requirement(s) for the PhD vary with the field of history from one to four languages. Students whose field requires two or more languages are advised to come to the program with significant preparation in the languages most critical to the field (for instance, students in medieval history should already have had intermediate Latin upon entry). Students should attempt to complete one foreign language applicable to the selected field by the end of the first

year. See Appendix II for a list of "Language Requirements by Field" and Appendix III for Options for Fulfilling the Language Requirement." Students must satisfy all language requirements before taking the doctoral qualifying examination. Faculty in the field can help students make a plan for completing the requirements.

THIRD SEMESTER EXAMINATION AND PROGRESS REVIEW

3RD SEMESTER EXAMINATION. In the third semester, all students are examined for general command of the history and scholarship in their first field. Students taking the exam will be expected to display, at minimum, textbook-level knowledge of their fields and/or a thorough mastery of the materials covered in the courses they have taken at Berkeley. A minimum program of three seminars or its equivalent (275s, 280s, and/or 285s), two of which must be in the first field, is a prerequisite to the examination. Examinations may be oral or written or both, depending on the field, and are graded pass/fail. The Graduate Advisers Committee appoints third semester exam committees consisting of three faculty members, and chaired by a member of the Graduate Advisers Committee. These committees draft and grade the written examinations, administer the oral examinations, and report the results to the Graduate Advisers Committee.

Fields with oral third semester examinations (one hour): Africa, Britain Since 1509, Early Modern Europe, Jewish, Late Modern Europe since 1789, Latin America, South Asia, and Southeast Asia.

Fields with written third semester examinations: America since 1607 (see *); Ancient Greece or Rome, Byzantine, East Asia (see **); History of Science (see ***); Middle East. Except for History of Science, written exams are 3 hours in length and are closed book.

* **America since 1607:** Candidates are also required to attend a half hour interview with the Americanist members of the Graduate Advisers Committee (which will ordinarily be held in the fourth semester). In the interview, faculty will review and discuss the candidate's progress and future study plans.

** **East Asia field:** The third semester examination in East Asian history is a three-hour written exam designed to test the candidate's knowledge of both Chinese and Japanese history. It consists of five sections, three of them dealing with Chinese history (Early China, the Middle Period, and Modern China) and two with Japanese history (pre-1600, post-1600). Each section offers a choice of two essay questions so that a total of ten questions are posed. Students must answer two questions: one about Chinese history, one about Japanese history.)

*****History of Science field:** Students take two three-hour written third semester examinations on successive days; they may use books and notes.

Fields with oral and written third semester examinations: Medieval Europe. The examination in medieval European history has two parts: a three-hour written exam and a one-hour oral (scheduled approximately two weeks after the written exam). The written exam is closed book. The examiners will normally include the two medievalists with whom the student has taken coursework during the first year. **Both parts of the examination are considered in determining the final outcome.** ONE determination/grade (or "outcome") will be assigned based on an evaluation of both parts of the exam, written and oral.

3RD SEMESTER PROGRESS REVIEW. The Progress Review generally takes place during the semester of the third semester examination. It is a comprehensive evaluation of student performance in courses and seminars, progress in fulfilling language requirements, and third semester examination results. Based on the review, the student will be continued or terminated from the program. Students who are earning the MA while progressing toward the doctorate will at this point either be (a) Continued in the program with award of the MA degree (if the above requirements are fulfilled); (b) Discontinued with award of the MA degree (if the above requirements are fulfilled); (c) Discontinued without degree.

MA REQUIREMENTS (en route to the PhD)

Students who do not already have a master's degree in history have MA/PhD as their designated degree goal and should file for MA candidacy at the beginning of the term in which they will have fulfilled MA degree requirements as stated below.

1. MA Coursework (minimum requirements) Coursework counted toward the MA degree must be taken at Berkeley.

a) 12 course units in the first field. Two graduate seminars in any combination of courses numbered 275 or 280 (both must be completed by end of the first year); and one numbered 285. Take the 285 by the end of the first year, if possible.

Students in the field of **East Asia** have one additional required seminar. Students with a China emphasis take a reading seminar (280) or a survey seminar (275) in Japanese history. Students with a Japan emphasis take a seminar in Chinese history. Exceptions require approval of the Graduate Advisers Committee.

Students in the field of **History of Science** must, in addition, take the Historical Colloquium (290, 1 unit, graded S/U) in each semester of their first two years.

b) 12 other course units chosen from any combination of graduate history courses taken for a letter grade. Toward this 12 unit course requirement, students may apply one upper-division undergraduate course in history or language, and one graduate course in a field other than history. (The outside graduate course may also satisfy the third field PhD requirement).

(Students should carefully calculate their units to meet the 24 unit MA requirements, as some upper-division and outside courses are only worth 3 units. It is recommended that students look ahead to the PhD program, and select courses that will meet their future PhD course requirements.)

2. Language Students must complete one foreign language in their major field to be eligible for the MA degree, and they are advised to enroll in language course(s) beginning in their first semester. Those who are unable to keep to this timetable should consult with their Adviser and devise a plan. (Note that all language requirements must be fulfilled before taking the PhD qualifying exam.) See Appendix II for a list of "Language Requirements by Field" and Appendix III for "Options for Fulfilling the Language Requirement."]

3. Passing of Third Semester Exam

N.B. : MA Degree Conferral Master's degrees are conferred at the end of fall and spring semesters. They are not awarded automatically. If you are planning to earn an MA, you must formally file for advancement to MA candidacy by the end of the fifth week of classes in the semester in which you expect to complete the requirements for the MA degree. Advancement to MA candidacy applications may be picked up from the History Graduate Office or the Graduate Division. They should be completed by the student, signed by the Chair of the Graduate Advisers Committee, and returned to the Graduate Division. Diplomas will be available at the Registrar's Office approximately 5 months after conferral of the degree.

YEARLY EVALUATIONS Students in the Graduate Program (pre- and post-Qualifying exam) are evaluated yearly by the Graduate Advisers Committee. Those in the pre-orals stage will complete a **Review of Progress** form and those advanced to doctoral candidacy will complete the Berkeley Graduate Council's **Report on Progress in Candidacy in the Doctoral Program** and must meet with a member of their dissertation committee to complete the form unless they are not in residence. The Graduate Assistant makes available these forms in the spring semester. There will be two categories of evaluation: "satisfactory progress" and "unsatisfactory progress." Students deemed to be making "satisfactory" progress will be eligible for fellowship and teaching awards. Students not making satisfactory progress will be notified in writing, and may be terminated from the program or may lose any guaranteed funding previously offered. Students must maintain a 3.5 gpa or above in graduate history courses to be eligible for department funding.

PHD QUALIFYING EXAMINATION The doctoral examination (PhD Oral Qualifying Examination) is taken by the end of the third year (sixth semester) in fields with a 6-year normative time, and by the end of the fourth year in fields with a 7-year normative time. Failure to complete the qualifying exam and advance to candidacy within normative time has serious financial consequences, including loss of departmental and university aid. All language requirements and coursework must be fulfilled and all incompletes removed before taking the examination. In planning for their qualifying examination, students should consult with their proposed committee members to make certain that they will be available to participate in the examination. The student should notify the graduate assistant by completing the form called "Constitution of PhD Qualifying Exam Committee" in 3310 Dwinelle. This form should be submitted at least 2 months in advance of the proposed examination date. (Exceptions require the approval of the Graduate Advisers Committee; see Appendix VI-Forms.) The examination committee is composed of two history faculty members who will examine in the major field, two history faculty members who will examine in the second field, and a faculty person from another department who will examine in the third field. A first field professor who is not the student's proposed dissertation adviser will normally chair the committee. The Chair and outside member must be a member of the Berkeley Division of the Academic Senate (tenured or tenure track faculty). Be sure to check that each professor meets this requirement. The Graduate Advisers Committee and the Dean of the Graduate Division must formally approve the composition of the examining committee (see Appendix VI--Forms).

The examination tests the candidate's mastery of the factual information and theoretical concepts absorbed through coursework and seminar research in the three fields approved for the doctoral program. It also assesses the candidate's readiness to enter the dissertation research phase of the program.

The examination is an oral examination lasting from two to three hours. As a general rule, each examiner has 20 minutes to ask questions. A shorter follow-up round is possible after each examiner has had his/her 20 minutes. The oral examination may also, at the student's option, have a written component. Two weeks prior to the oral examination, students who choose the written option will be offered three topics in each of the two history fields. The candidate will select one topic in each field as the subject of an essay of the approximate scope of an upper-division undergraduate lecture and will be given a week to write the essays, using any reference material or other resources desired. The examining committee will then read the two essays and, as part of the oral examination, ask the candidate to discuss and defend the ideas presented therein. This written component is an integral part of the PhD examination and not a separate test to be passed or failed alone. Students who choose this option must inform the Graduate Assistant no later than five weeks prior to the date of the oral examination, after consultation with their Graduate Adviser and examiners in the two history fields. A copy of each essay will be placed in the student's folder at the time of the PhD examination.

Outcomes At the conclusion of the PhD qualifying examination, the committee may advise the Dean of the Graduate Division that the student has either

- (a) Passed the PhD qualifying examination and should be continued in the program;
- (b) Failed the examination but should be re-examined after at least three months;
- (c) Failed the examination and should be discontinued without re-examination

REGISTRATION FOR DIRECTED DISSERTATION RESEARCH: After passing the PhD Oral Qualifying Examination, students register for History 296, Directed Dissertation Research, unless on approved withdrawal status, until the dissertation is completed and filed with the Graduate Division.

ADVANCING TO PhD CANDIDACY (Information on advancing is available from the Graduate Assistant.) In order to advance to PhD candidacy the student must (1) pass the qualifying exam; (2) obtain approval from the Graduate Advisers Committee of a dissertation committee consisting of two members from the History Department and one member from another department (see Appendix VI-Forms); and (3) present to the dissertation committee a written dissertation prospectus. After the committee has met with the student and approved the prospectus, the student will submit the advancement to candidacy form to Graduate Division for formal approval. **Human Subjects and Animal Protocol:** If your research project involves human subjects (including interviews) you must take the online Collaborative IRB Training Initiative (CITI) course and print out the certificate of completion BEFORE you can submit the paperwork to advance. If your project involves vertebrate animals, you must obtain prior approval from the Animal Use and Care Committee and the Graduate Division.

Students should aim to advance in strict accordance with the timetables outlined below in section A or B in order to qualify for the Doctoral Completion Fellowship (for entering cohorts 2010 and after) or for the Dean's Normative Time Fellowship (for cohorts entering before 2010).

(A) This section applies ONLY to students who entered BEFORE Fall 2010:

Advancing to PhD Candidacy and the Dean's Normative Time Fellowship (DNTF). For students who entered prior to 2010, the Graduate Division awards a Dean's Normative Time Fellowship or DNTF consisting of two semesters of stipend and fees to students who advance to PhD candidacy within the normative time established for their field. Students in a 6-year normative time field are awarded the DNTF provided that advancement is completed by June 30th of their third year. Students in a 7-year normative time field are awarded the DNTF provided that advancement is completed by June 30th of their fourth year. (Students who entered in 2007, 2008, or 2009 will normally use the DNTF during their research year, which is the year immediately following their orals. The DNTF can be deferred to a later year if the student obtains other sources of funding.) In any case, students must use their DNTF within THREE years of advancing to candidacy. *

(B) This section applies only to students who entered Fall 2010 and after:

Advancing to PhD Candidacy and the Doctoral Completion Fellowship (DCF). The Doctoral Completion Fellowship (DCF) is a fellowship program available to students who enter in Fall 2010 or later. The Graduate Division awards a DCF consisting of two semesters of stipend and fees to students who advance to PhD candidacy within the normative time established by their field. Students in a 6-year normative time field are awarded the DCF provided that advancement is completed by June 30th of their third year. Students in a 7-year normative time field are awarded the DCF provided that advancement is completed by June 30th of their fourth year. Students will normally use the DCF during their research year, which is the year immediately following their orals. The DCF can be deferred to a later year if the student obtains other sources of funding for the research year, but in any case students must use their DCF within FOUR years of advancing to candidacy. Students who receive the Doctoral Completion Fellowship are not eligible for any further university employment or funding (except for loans) after one year past their normative time to degree (NTD +1). International students who wait to use the DCF in year NTD + 1 will be expected to pay non-resident tuition for that year. *

* SPECIAL NOTE: The DNTF or DCF may be supplemented by only a single one-semester appointment as a GSI, or GSI/Acting Instructor, or GSR, or Reader, or Tutor and for no greater than 25 percent time (10 hours per week). For students who are eligible for two semesters of DNTF or DCF, the 25 percent time appointment may only be taken in one of the two semesters.

Advancing to Candidacy and Reduction of International Student Non-Resident Tuition International students are eligible for a 100% reduction in non-resident tuition for three consecutive years from the date they advance to PhD candidacy, whether registered or not. Any such student who continues to register after receiving the reduction for three years will be charged the full non-resident tuition rate effective at the time. Advancement does not reduce in-state fees.

CANDIDATE IN PHILOSOPHY DEGREE (C.Phil) Doctoral candidates who wish to receive a Candidate in Philosophy (C. Phil.) degree, which gives formal recognition to the completion of all requirements for the PhD except the dissertation, must notify the graduate assistant before the end of the fifth week following the semester of advancement.

DISSERTATION COMPLETION

In addition to the Fellowships described later in the **List of Funding Resources**, the department provides the following resources to aid in the completion of the dissertation.

Workshops on Securing Outside Funding

Head graduate advisors regularly offer workshops on applying for extramural fellowships and writing successful proposals specifically geared to historical research and funding sources. The Graduate Division also regularly offers general workshops on writing academic grant proposals as well as sessions on applying to specific programs (e.g., Fulbright-IIE Grant).

Professional Development Funds

Every student entering the program is allocated \$5,000 of Professional Development or “Supplemental Funds.” These can be accessed to fund a) summer language study, b) pre-dissertation research, and c) attending conferences to give papers and/or interview for jobs.

Dissertation Prospectus

Our program requires students to submit a dissertation prospectus (or proposal) in order to advance to candidacy. Generally, the prospectus should describe the issue or problem the dissertation will address and include a discussion of relevant historiography, a description of the sources and methods to be used, and a plan of research. Each student, however, should discuss the precise form and content of the prospectus with his or her intended dissertation chair (also called the “first reader”). The first reader and the other members of the dissertation committee evaluate and must approve the prospectus before the student is advanced to candidacy.

Dissertation-writing Groups

The History Graduate Association (HGA) partners with the Department to help organize and support dissertation-writing groups. The consensus among graduate students in the Department is that students should decide with whom they will share their work in progress and whose commentary would best support and encourage them in the process of dissertation writing. The Department and HGA encourage the formation of dissertation-writing groups, and the Department Chair can offer small amounts of funding for refreshments or other incidental expenses. Groups are encouraged to invite faculty members to participate in their sessions.

Chapter-Plus Colloquia

A challenge often faced by history graduate students is that they conceive of an outstanding project at the prospectus stage, and then what they find in the archives changes both the shape of the dissertation and their thinking on the historical issues at the heart of it. This is actually one of the joys of historical research, but to a novice historian it can be disconcerting. If you find yourself in this situation, talk to your adviser about having a “Chapter-Plus Colloquium”: an opportunity to present and discuss a first draft chapter plus a revised outline of the dissertation. The members of the dissertation committee are invited to participate, in addition to other faculty and students whom the presenter chooses to invite. Materials can be pre-circulated and the colloquium devoted to discussion of the chapter, the revised outline, and possible strategies in moving forward. The Head Graduate Adviser can help facilitate the organization and scheduling of the colloquium.

Dissertation Presentations

The final stretch of completing the dissertation is often where “life” intervenes and momentum is lost. Some students find that a firm goal – a scheduled presentation or “defense” of their dissertation to their committee, the department, and their peers – helps them focus and marshal a final campaign to complete the dissertation. Students in consultation with their faculty mentors and the Head Graduate Adviser have the option of scheduling a Dissertation Presentation through the SAO for Graduate Affairs. The members of the dissertation committee would participate, in addition to other faculty and students whom the presenter invites.

PHD DISSERTATION FILING How and When to File the Dissertation. A booklet of instructions on preparing and submitting a dissertation is available at Graduate Degrees and Petitions, 318 Sproul and on the UC web site: <http://www.grad.berkeley.edu/degrees/index.shtml>

All dissertations are now submitted digitally. The booklet specifies formatting requirements, filing procedures, and copyright information. With digital filing, your dissertation will be freely available via the library's website two years after the filing date *unless you request a longer withholding period on the Dissertation Release Form*. Students are strongly advised to discuss with their dissertation chairs withholding access for five years to protect research, particularly in archival sources, until published in monograph form. Students completing requirements for a fall degree must file their dissertation with Graduate Division by the last working day of the fall semester (specific deadline dates are available at the beginning of the academic year). Those completing requirements for a spring degree must file by the last working day of the spring semester. It is strongly recommended that a copy of the final draft of one's dissertation be given to each committee member.

Dissertation Filing. Students must be on approved filing fee status or be registered in the term the dissertation is filed. Students registering in the summer must enroll in three units of a summer session and have until the end of that session to file. The degree, however, will be conferred in the following fall.

Filing Fee Status. The Filing Fee permits eligible doctoral students to pay one-half the Student Services fee (around \$243) in lieu of full registration fees when they submit their dissertations. Students must apply to the Graduate Division for this status, and it is approved only for students who have been continuously enrolled during all periods of study and research that have required use of University facilities or faculty consultation and who were registered in the previous semester. Students must apply for the Filing Fee by the end of the first week of classes of the semester in which they intend to file. Filing Fee status is not equivalent to registration (students may not take coursework or use any University facilities not accorded the general public) and is approved only once for eligible students. If they do not complete final degree requirements by the end of the term, students must register and pay regular fees during the semester in which they do complete those requirements. Students on approved filing fee status can purchase health insurance and a library card with a memo from the Graduate Assistant.

NORMATIVE TIME TO DEGREE. The normative or expected time-to-degree of a history PhD candidate is six or seven years, depending on the field of concentration declared upon admission to the program. Students in fields in which the language requirement can be fulfilled within the first three years are expected to complete their coursework and language requirements, pass the orals, and advance to PhD candidacy in three years, and to research and write the dissertation in an additional three years, for a total of six years to obtain the degree. Students whose fields demand extensive language training have four years to advance to PhD candidacy and an additional three years to research and write the dissertation, for a total of seven years to obtain the degree. Failure to complete the qualifying exam and advance to candidacy within normative time has serious financial consequences, including loss of departmental and university aid. *Unless on approved withdrawal status, students must register until they complete all requirements for the PhD degree.*

Fields with a six year time-to-degree (3 years to the qualifying exam, 3 years in candidacy): Britain since 1509, Early Modern Europe, History of Science, Late Modern Europe, Latin America, Southeast Asia, United States.

Fields with a seven year time-to-degree (4 years to the qualifying exam; 3 years in candidacy): Africa, Ancient Greece and Rome, Byzantine, East Asia, Jewish, Medieval, Middle East, and South Asia.

REGISTRATION. Students are required to register throughout their graduate careers. The only exceptions are those semesters during which they officially withdraw from the University or are on Filing Fee status. Students may not register and enroll after the award of the degree for which they are admitted unless they have been approved for a new degree goal or major. Students are expected to register full-time in each semester (12 graduate units or its equivalent).

IN ABSENTIA STATUS *in Absentia* status is a form of registration available to graduate students who are advanced to doctoral candidacy undertaking research related to their degree programs **outside** of California. Students registered *in absentia* are only assessed health insurance fees and 15 percent of the combined University Educational and Registration fees. If applicable, students are also assessed non-resident tuition. Applications are due by **July 15** for fall semester and **December 10** for spring semester.

Students may hold University fellowships and GSR appointments during the *in absentia* period. Students may use *in absentia* for a maximum of four semesters.

WITHDRAWAL STATUS Unless on approved withdrawal status, students must register until they complete all requirements for the PhD degree. Those with outstanding loans should consult with their lender regarding deferment of loan payments. Students are eligible to purchase student health insurance as a withdrawn student for up to two semesters. International students should consult with **Berkeley International Office (BIO)** about maintaining visa status while withdrawn. Students withdraw by cancelling their registration for the following term through TeleBears. Students remain on withdrawn status until they apply for readmission. Withdrawn students can arrange to have their Berkeley email address extended for up to two years and can purchase a library card by contacting the Graduate Assistant.

LAPSING Students who do not complete requirements for the degree within five (5) years after advancing to candidacy will have their candidacy lapsed by the Graduate Division. Students have the opportunity to request an extension of candidacy for up to one year. Lapsing is a probationary status that usually lasts two years. Lapsed students can request reinstatement at the time a complete draft is submitted to his/her committee if previously completed requirements, such as coursework, languages, and qualifying exam, are still valid. The Dean of the Graduate Division reviews requests for reinstatement.

ACADEMIC JOB PLACEMENT History graduate students should begin preparing for the academic job market spring semester prior to the fall semester in which they will begin to apply for jobs which will start the following fall. They should plan to have at least a couple of dissertation chapters done by the time they start to apply, and they should be prepared to file before they start a job. The department provides resources to facilitate the process, including a series of workshops (in May, September, and December) on preparing for the job market and one-to-one advising by faculty and staff. The Berkeley Career Center also offers assistance in looking ahead to the job search. Students should be in contact with the job placement assistant 3 semesters prior to anticipated job start date. Sample timetables:

6-yr fields: Year 1 to Year 3 – Coursework; End of Year 3 – Orals; Year 4 – Research; Year 5 –Continue research and begin dissertation write-up; Spring of Year 5- Prepare for the job market; Fall of Year 6 - Apply for jobs while continuing to write-up dissertation. If successful in obtaining a job, prepare to move to new job fall after Year 6.

7-yr fields: Year 1 to Year 4 – Coursework; End of Year 4 – Orals; Year 5 – Research; Year 6 –Continue research and begin dissertation write-up; Spring of Year 6- Prepare for the job market; Fall of Year 7 - Apply for jobs while continuing to write-up dissertation. If successful in obtaining a job, prepare to move to new job fall after Year 7.

PHD PROGRESS REQUIREMENTS – AT A GLANCE

Typically two graduate courses per semester, taken for letter-grade; progress toward fulfillment of at least one foreign language requirement by the end of the first year; completion by the first year and in the first field of any combination of two graduate courses numbered 275 or 280 and if possible one 285; minimum gpas: 3.1 cumulative, 3.5 in graduate history courses; yearly evaluation; passing of the third semester examination; fulfillment of all course requirements (minimum 34 units) and language requirements before taking the doctoral qualifying examination; passage of the PhD Qualifying Examination taken no later than the end of the third year for most fields, by the end of the fourth year for fields with extensive languages; then, advancement to doctoral candidacy (approval of a dissertation committee and written dissertation prospectus); enrollment in Directed Dissertation Research 296; after advancing, submission of annual progress reports by doctoral candidates; submission of the dissertation by the end of the sixth year of study (seventh year for those with extensive language preparation).

PART II: FINANCES

Fees and Expenses, Financial Support,
List of Funding Sources (fellowships, employment and financial aid, etc.)

FEES AND EXPENSES (Fees and non-resident tuition are subject to change at any time).

COST OF GRADUATE STUDY – projected for **academic year 2011-2012** (as of April 2011)

	California Resident	Non California Resident
Tuition and Fees (fees include health insurance)	\$13,917	\$13,917
Non-resident Supplemental Tuition for domestic & international students	-----	\$15,102
Total Cost of Graduate Study	\$13,917	\$29,019

Students from outside California, who are citizens or Permanent Residents of the US, should attain California [residency status](#) by the end of their first year in California; this will significantly reduce the cost of graduate work for the second year and beyond. Fees and tuition are set by the Regents of California and are subject to change. (June 2011 figures)

International students are assessed non-resident tuition (as well as registration fees) each semester at the full rate until advancing to PhD candidacy unless they have a fellowship or employment that covers or remits tuition and/or fees for the semester. Once they advance to PhD candidacy, international students are eligible for a 100% reduction in non-resident tuition for three consecutive years from the advancement date, whether registered or not. Any such student who continues to register after the grace period will be charged the full non-resident tuition rate effective at the time. Advancement does not reduce in-state fees.

Budget Requirement for Visa Documents: U.S. Federal regulations require that international students be able to demonstrate sufficient financial support for their studies in the U.S. before a student visa (F or J) may be issued for entry into the U.S. After being admitted to the University, you will be informed of your required minimum annual budget for visa purposes and must be prepared to document financial resources equal to or greater than this budget. (This process is not part of the application for admission.) Further information about finances and international students can be obtained at: <http://www.grad.berkeley.edu/prospective/index.shtml> (click on Cost and Fees under "Financing a Berkeley Education"). Information about visa requirements can be obtained from The Berkeley International Office, International House, University of California, Berkeley, Berkeley, CA 94720-2321, or by e-mail (InternationalOffice@berkeley.edu).

COST OF LIVING: http://www.grad.berkeley.edu/admissions/cost_fees.shtml

Graduate Student Budget **2011-2012** as of April 2011 (**High** estimate 9 months)

Berkeley students should budget these estimated living costs for the academic year

(Health insurance of around \$2,150 is figured in the registration fees above.

Housing could be much lower if you have roommates)

Housing and Utilities	(\$1198/month)	\$10,782
Food	(\$749/month)	6,742
Personal	(\$196/month)	1,764
Transportation	(\$308/month)	2,772
Total living expenses		\$22,060
Books and Supplies		\$1,040
(Add to total, fees & tuition under cost of education.)		

FINANCIAL SUPPORT (*Continued support after the first year is contingent upon satisfactory progress as assessed yearly by the department*)

Applicants for admission: To be eligible for fellowship consideration domestic and international applicants must complete the fellowship section(s) of the online *Graduate Application for Admission and Fellowships*. In addition, domestic applicants for whom the study of a specific language is critical to their academic field of study are urged to complete the section on Foreign Language and Area Studies awards. The entire application is due by the December deadline. *Domestic students must file a Free Application for Federal Student Aid (FAFSA) by March prior to fall entry (if applying for loans) otherwise they must file a FAFSA by June 30**. The FAFSA is available at financial aid offices at colleges and at high schools or online at www.fafsa.ed.gov Students are also urged to apply for extramural fellowships for which they are eligible.

Entering students are offered a history department funding package, which includes tuition, registration fees and a living allowance in the form of graduate student employment and/or stipend. Health insurance is covered by the registration fees. Continued fellowship support from year to year is contingent upon timely and adequate progress through the program. One of the years in our five-year package is in the form of either a **Doctoral Completion Fellowship (DCF)** – for those who entered 2010 and after, or a **Dean's Normative Time Fellowship** – for those who entered prior to 2010. The DCF/DNTF is to be used for the research year, and it includes registration fees with health insurance, and stipend. It does not include non-resident tuition. It is awarded only if the student advances to candidacy by the expected time for their field (see Normative Time to Degree [page 11](#)). All guaranteed support years must be completed by the end of the fifth year. The departmental funding offer may be modified or withdrawn if a student is subsequently awarded a University or extramural fellowship.

Continuing students (already in our program) should continue to apply for non-departmental fellowships (university and extramural) (e.g., continuing FLAS, Javits, NSF). The Department is able to offer five-year packages to all of our admittees based on the expectation that a certain percentage of our students will obtain outside awards after the first year. In no case will the receipt of a non-departmental award result in a student's yearly funding going below our guaranteed level. If a student's outside award is less than the department award, the department will bring it up to the level of our guarantee. In some cases the outside award may provide a higher level of support for the year than ours (e.g. Javits, NSF). The prestige of an outside award can enhance a student's curriculum vitae for the job market, and the award will replace the work obligation (e.g. a FLAS award in the second year will replace year two of department funding, which normally would include two semesters of employment). Students successful in obtaining outside grants for their **research year** (e.g. Fulbright, SSRC, DAAD) can postpone use of the Doctoral Completion Fellowship (or the Dean's Normative Time Fellowship) to a later year. The only year of support that can possibly be deferred is the DCF/DNTF year. After Year Five students have opportunities to apply competitively for additional GSI and Reader appointments and a competitive dissertation write-up award. **The Supplemental Funds program will continue to be available to students who entered 2010 and prior. It has been discontinued for cohorts 2011 and thereafter**

Students must submit an application for their funding each year in February.

FUNDING AND CHANGE-OF-MAJOR APPLICANTS You are a change-of major applicant if you were ever in another Berkeley graduate program prior to entering the history program. Change-of-majors are not eligible for university fellowships designated for students entering Berkeley for the first time. Exceptions: 1) MA-only students from Folklore, Asian Studies, and Range Management who are completing their MA in these fields in May prior to fall entry are eligible to compete with first-year students for University multi-year fellowships. 2) currently-enrolled change-of-majors can apply for a one year FLAS, but they must apply as a continuing student in their department of origin and adhere to the FLAS deadline for continuing students. **Change-of-majors** are considered for our five-year departmental fellowship along with other entering students; however, one complexity might affect your eligibility to receive the DCF/DNTF for your research year: the University will count all semesters spent previously as a Berkeley graduate student (registered or withdrawn) towards normative time in **our** program. If you feel that your normative time clock should be reassessed, you must petition the Graduate Division soon after you enter our program. Remember that your eligibility for DCF/DNTF (included in our package for the research year) is dependent upon your advancing to candidacy within normative time as decided by Graduate Division. Change of major students who are unsuccessful in getting a roll back and who cannot meet an accelerated DCF/DNTF deadline should be prepared to apply for alternative sources of funding for their research year.

LIST OF FUNDING SOURCES

(Continued support after the first year is contingent upon satisfactory progress as assessed yearly by the department)

FELLOWSHIPS

HISTORY DEPARTMENTAL FELLOWSHIPS Starting with the Fall 2007 entering cohort the department is offering entering students a five-year funding package, which includes tuition, registration fees and a living allowance in the form of graduate student employment and/or stipend. Health insurance is covered by the registration fees. (See more details under Financial Support [page 14](#)). To be eligible for a fellowship the entering applicant must complete the fellowship section(s) of the online *Graduate Application for Admissions and Fellowships*. After the five-years of support, these students can apply competitively for a limited number of student appointments and a departmental write-up grant (stipend and fees) in the final year. **Students eligible for *in absentia* status while on a department write-up grant are expected to apply for *in absentia* status through the Graduate Division. (See bottom of page 11.)**

UNIVERSITY FELLOWSHIPS Entering students are considered for university fellowships based on completion of the fellowship section(s) in the *Graduate Application for Admission and Fellowships* and nomination by the department during the admissions review process. If a nomination is successful, the University award will replace and in some cases augment the department fellowship. After the first year, continuing students can as appropriate to their year of study for (1) continuing Foreign Language and Area Studies (FLAS) fellowships; (2) the one-time Doctoral Completion Fellowship (DCF)(if you entered 2010 and after), or the Dean's Normative Time Fellowship (DNTF) (if you entered prior to 2010). The DCF/DNTF is awarded only to students who pass the orals and advance to PhD candidacy by the prescribed time for their field; (3) a final-year University Dissertation Write-up Fellowship; (4) various university fellowships listed on the Graduate Division's Fellowship website. Fellowship recipients, unless approved for a traveling fellowship, must be registered to receive their award.

EXTRAMURAL FELLOWSHIPS All students (entering and continuing) are encouraged to apply for extramural fellowships for which are eligible. Examples of extramural fellowships are the Javits (for entering and first-year students) the National Science Foundation fellowship, Institute of International Education Grants Fulbright-Hays Doctoral Dissertation Research Abroad, Deutscher Akademischer Austauschdienst Competition [DAAD], and others). Continuing students may obtain information and application forms at the Graduate Division Fellowship Office (318 Sproul) for a number of extramural awards.

GRADUATE STUDENT EMPLOYMENT

SPECIAL NOTE: The DNTF or DCF may be supplemented by only a single one-semester appointment as a GSI, or GSI/Acting Instructor, or GSR, or Reader, or Tutor and for no greater than 25 percent time (10 hours per week). For students who are eligible for two semesters of DNTF or DCF, the 25 percent time appointment may only be taken in one of the two semesters.

FEE REMISSION By union contract, students employed as Graduate Student Instructors (GSIs), Readers, and Graduate Student Researcher (GSRs) are currently eligible to receive, in the semester of employment, a 95% reduction (estimated) of their registration fees, if their appointment is for the entire semester and at a 25% time minimum. (Note that most GSR positions in History are less than 25% time and some readerships may be less than 25% time, and will not come with a fee remission.)

Students employed as GSIs, Readers, or GSRs must complete registration by the end of the 3rd week of the semester or they will lose their eligibility for the fee remission.

GRADUATE STUDENT INSTRUCTORSHIPS (GSIships). Academic requirements: GSI's must have at least an overall 3.1 gpa, at least a 3.5 gpa in graduate history courses, and no more than two incompletes. Applications for GSI appointments are available in the Graduate Assistant's Office during the fall semester and must be submitted by February 1 for consideration for appointments in the summer and the following academic year. Assignments for summer (which are few in number), fall, and spring are announced in mid-April (unless otherwise noted). A new application is required for each hiring cycle. Students are not appointed to teach in their first year; and any graduate student with more than two outstanding "Incompletes" is not eligible for an appointment. Fellowship recipients who receive a stipend of **\$14,000 or more** are limited to 25% time employment for the year or 50% time for one semester during the year of their fellowship. (See exception (*) regarding employment while on DNTF or DCF.) **GSI** appointments are normally 50% time per semester and come with a partial fee remission. GSI's must remember to pay at least 20% of their registration fees and enroll in 12 units by the end of the 3rd week of

the semester to keep their eligibility for the fee remission. All new GSIs must successfully complete the online short course, GSI Professional Standards and Ethics, and they are expected to attend a campus orientation. In addition, all new GSIs are required to enroll in a 300-level pedagogy course.

Appointments to teach History 101 or 103 are normally assigned to more advanced students who have conducted significant research toward their dissertation; GSIs appointed to teach History 103 must be advanced to doctoral candidacy.

GSIs must see our Payroll Analyst to complete payroll paperwork before beginning their appointment.

English proficiency examination Students who do not speak English as a native language and do not hold a Bachelor's degree from an institution in the United States must demonstrate oral English proficiency to be appointed as a GSI. In those countries where the TOEFL Internet-based Test (TOEFL iBT) is administered, English language proficiency is determined by the speaking section score of the TOEFL iBT. In those countries where the TOEFL iBT is not available, students can demonstrate their proficiency by taking and passing the Test of Spoken English (TSE) before enrolling in Berkeley or the SPEAK test offered on the Berkeley campus. University policy calls for completion of the oral English proficiency screening requirement before the GSI appointment can be made.

Find out how you can satisfy the English Language Proficiency requirement by taking an **eligibility quiz** at <http://gsi.berkeley.edu/lpp/lppeval/index.html>

READERSHIPS Academic requirements: Readers must have at least an overall 3.1 gpa, at least a 3.5 gpa in graduate history courses, and no more than two incompletes. Readers grade examinations and papers in large undergraduate lecture courses. They also hold office hours to discuss students' work and attend the lectures for the course. Readers are appointed in history for courses that enroll a minimum of 30 students by the end of the first week. Readers are eligible for a partial fee **remission if their appointment is at a minimum of 25%** (i.e., they are responsible for 35 students or more), and they have paid at least 20% of their fees and have enrolled in 12 units. Fellowship recipients who receive a stipend of **\$14,000 or more** are limited to 25% time employment for the year or 50% time for one semester during the year of their fellowship. (See exception (*) regarding employment while on DNTF or DCF.) Interested students complete a department readership application. Readers must see our Payroll Analyst to complete payroll paperwork before beginning their appointment.

GRADUATE STUDENT RESEARCH ASSISTANTSHIPS (GSRships). Academic requirements: GSRs must have at least an overall 3.1 gpa, at least a 3.5 gpa in graduate history courses, and no more than two incompletes. A Graduate Student Research Assistant does research under the direction of a faculty member. The Graduate Division requires that all GSRs be registered. Interested students should contact the faculty member for whom they wish to do research to find out if a research assistant is needed. There is no formal application and there are few positions. Fellowship recipients who receive a stipend of **\$14,000 or more** are limited to 25% time employment for the year or 50% time for one semester during the year of their fellowship. (See exception (*) regarding employment while on DNTF or DCF.) GSRs with a minimum 25% time appointment for the semester are eligible for a partial fee remission, but they must pay at least 20% of their fees and enroll in 12 units by the end of the 3rd week of the semester to keep their eligibility. Note that most appointments in History are below 25%. GSRs must see our Payroll Analyst to complete payroll paperwork before beginning their appointment.

OTHER

FINANCIAL AID OFFICE (FAO) Complete information concerning financial aid programs is contained in the publication *Financial Aid Handbook*, which may be obtained, along with an application, from the Financial Aid Office in 201 Sproul Hall (510/642-0485). Graduate students may apply for university grants-in-aid, educational fee grants, National Direct Student Loans, work-study program, and other aid programs. Applications must be returned to the Financial Aid Office by March 2nd (double check the date!) Applicants for financial aid must report to the Financial Aid Office any sources of income (e.g. fellowships, employment) that had not already been reported on the FAFSA. Failure to report income in a timely way may result in an unexpected reduction in your financial aid offer. The majority of aid dispensed by the Financial Aid Office financial aid is in the form of loans, though occasionally small grants and work-study is a possibility.

GRADUATE STUDENT PARENTS If you have children, you are eligible for various forms of aid from the Graduate Division – above and beyond any Department fellowship – to help support your family. One of the most important is a “Parent Grant” which provides up to \$8,000 of additional stipend per academic year for child support. There is also subsidized Family Student Housing and Day Care. For more information and deadlines see, http://grad.berkeley.edu/financial/student_family.shtml Other Graduate Division resources, including Childbirth Accommodation Funding, and guides to local resources may be found at, <http://grad.berkeley.edu/life/families.shtml>

PART III: OTHER INFORMATION OF INTEREST

DEPARTMENTAL APPEALS PROCEDURE

The History Department Graduate Advisers Committee has final authority in all matters of academic evaluation. Appeals for violation of due procedures may proceed as follows:

1. The student may bring a problem or grievance to the attention of his or her Graduate Adviser for informal resolution.
2. If resolution is not possible at step 1, the student, the Graduate Adviser, or the Department Chair, may request that the Graduate Advisers Committee review the grievance.
3. If resolution is not possible at step 2, the student and/or Graduate Advisers Committee may bring the problem to the attention of the Department Chair.
4. If all such attempts at resolution fail, a formal appeal may be presented to the Dean of the Graduate Division.

APPENDIX I
HISTORY GRADUATE COURSE LIST

This list includes departmental course number, unit value, and general type of course. Detailed descriptions of course offerings are published prior to each semester, and are available by August (for Fall) and December (for Spring) in the departmental office or on the World Wide Web at <http://history.berkeley.edu>. (Click on Course Descriptions).

Course # / (Units)	TYPE OF COURSE
History 200x (2)	Special Topics: Short Course: Two 1-1/2 hour meetings per week. A 4-week-long course permitting the instructor to cover in-depth a topic of particular interest. Topics and instructors vary.
History 275 (4)	Core Courses in the Literature of the Several Fields of History: One 2-3 hour meeting or two 1-1/2 hour meetings per week. Provide broad surveys of the literature and historiographical problems of the different fields of history. Entering students are strongly encouraged to take a 275 or 275 sequence in their first field.
History 280 (4)	Advanced Studies in the Sources and General Literature of the Several Fields of History: One 2-3 hour meeting per week. Explore special topics, problems, or themes chosen by the instructor.
History 281 (4)	Paleography and Other Auxiliary Sciences: One 2-3 hour meeting per week.
History 283 (4)	Historical Method and Theory: One 2-3 hour meeting per week. Specific content varies with the instructor, but purpose is to acquaint students with a broad range of approaches to historical methodology and familiarize them with the ways in which historians have thought and written.
History 285 (4)	Research Seminars: One 2-3 hour meeting per week. Students produce an original research paper using primary sources.
History 290 (1)	Historical Colloquium: One 2 -hour meeting per week. Colloquium on topics of current research. Offered on a satisfactory/unsatisfactory basis.
History 295 (2-5)	Supervised Research Colloquium: Meetings with staff for colloquium presentation and criticism of research papers.
History 296 (2-12)	Directed Dissertation Research: Open to qualified students engaged in doctoral dissertation research and writing. Offered on a satisfactory/unsatisfactory basis.
History 298 (2-12)	Work Credit: History 298 credit may be earned through service as a Reader, Research Assistant, Graduate Student Instructor (GSI), or for other instructional duties. Offered on a satisfactory/unsatisfactory basis.
History 299 (2-12)	Directed Reading: Students should consult with individual faculty members to arrange these Directed Reading courses. For this course to be comparable to a graduate seminar, it should be taken for 4 units and for a letter grade.
History 300 (2) Pedagogy	Pedagogy. First-time GSIs are required to enroll in a pedagogy course on "teaching at the University." The course is offered in many departments. <u>Note that the History pedagogy class is offered only in the fall.</u> This class will introduce grad students to a variety of techniques and theories used in teaching history at the University level.
History 601 (1-8)	Individual Study for Master's Students. Open to qualified students engaged in preparation for the MA degree. Offered on a satisfactory/unsatisfactory basis.
History 602 (1-8)	Individual Study for Doctoral Students: Open to qualified students engaged in preparation for the PhD. Offered on a satisfactory/unsatisfactory basis.

APPENDIX II

LANGUAGE REQUIREMENTS BY FIELD

Please pay careful attention to **how** a language requirement may be fulfilled. If the list indicates that a language can be “fulfilled by options outlined under Appendix III,” refer to that appendix for further information. Students should begin language preparation upon entering the program. All language requirements must be satisfied before the PhD Oral Qualifying Examination

AFRICA

- 1) French -- fulfilled by options outlined under Appendix III.
- 2) In consultation with the faculty in African history, an examination in a language related to the candidate's research must be passed.

AMERICA SINCE 1607

One language -- fulfilled by options outlined under Appendix III.

ANCIENT GREECE AND ROME

- 1) Latin and Ancient Greek -- students must pass an advanced examination in each language. The faculty in Ancient History administers the examinations. Reading lists in preparation for these two exams can be adjusted to the needs of individual candidates, who should consult with the faculty to draw up these lists. These exams are 3 hours in length without use of a dictionary.
- 2) French and German -- fulfilled by options outlined under Appendix III. Subject to the approval of the faculty in Ancient History, candidates with a strong interest in Roman studies may substitute Italian for French.

BRITAIN SINCE 1509

One language -- consult with faculty in the field.

BYZANTINE

1. Ancient Greek plus Latin: students must pass an examination in each language. The student is given 3 hours to translate out of one or more passages with the help of a dictionary. The faculty in the field administers the exams. Students must complete reading lists in medieval Greek and Latin historical sources.
2. Modern languages: German and French or Italian. These two examinations will be administered by the field faculty. Candidates will be given two hours to translate one or two passages (a total of approximately 400 words) from a modern scholarly work on Byzantium without using a dictionary. By special arrangement, and after securing the written approval of the field faculty, students may opt to substitute any of these three languages with Russian or Arabic. Students may be exempt from the modern language examinations under the provisions of nos. 3, 4 and 6 of Appendix III.

EARLY MODERN EUROPE

French and German, **or** French or German plus a second appropriate modern European language; consult with the faculty in the field - fulfilled by options outlined under Appendix III

EAST ASIA - EMPHASIS CHINA OR JAPAN

China Emphasis:

- 1) **Modern Chinese** -- fulfilled by options outlined under Appendix III.
- 2) **Classical Chinese** -- All students are required to take at least one semester of History 280G in Chinese language sources and pass with at least a B grade.
- 3) **Modern Scholarly Japanese** -- Completion of first-year (Japanese 1A-1B) and second-year Japanese (Japanese 10A-10B) (with a grade of B or higher), plus either (1) a B or better grade in the one-semester class, Japanese for Sinologists (Japanese 100S); or (2) completion of third-year Japanese (Japanese 100A-100B with a grade of B or higher) plus passing an exam that will be administered by EALC (not History) so that adequate reading knowledge is assured.
- 4) **European language** (French or German or Russian) -- fulfilled by options outlined under Appendix III. The above are standard requirements for the **China emphasis**. Complete requirements will be determined according to the research area of the student by the major professor and graduate adviser. In consultation

with the major professor, a student may petition for exceptions to the standard requirement to better prepare the student for her/his research area.

Japan Emphasis:

- 1) Japanese -- advanced reading knowledge of modern Japanese required. Classical Japanese is also required for research in pre-modern sources. Students should consult faculty in this field.
- 2) European language (French or German or Russian or language to be determined in consultation with faculty in the field) -- fulfilled by options outlined under Appendix III.

HISTORY OF SCIENCE

French and German -- fulfilled by options outlined under Appendix III.

JEWISH

Hebrew in all its historical layers, and up to two more foreign languages, with the faculty of the field prescribing the languages necessary for the individual student's research interests.

LATE MODERN EUROPE SINCE 1789

French and German, **or** French or German plus a second appropriate modern European language; consult with the faculty in the field - fulfilled by options outlined under Appendix III

LATIN AMERICA

Spanish and Portuguese to be fulfilled by options outlined under Appendix III.

MEDIEVAL EUROPE

- 1) Latin -- Students who do not have advanced knowledge of Latin must take one upper division or graduate course in Latin, in their first year if possible, which will be counted in the MA requirement. Students whose Latin is insufficient should prepare in Latin or take courses in elementary or intermediate Latin to qualify for the advanced course.
- 2) Two other languages (one will normally be German) -- to be fulfilled by options outlined under Appendix III.

MIDDLE EAST

Consult faculty in the field. Arabic, Ottoman Turkish, or Persian, plus one European language.

SOUTH ASIA

- 1) One European language (French or Dutch or German or Portuguese or Russian) as approved by faculty in the field, to be fulfilled by one of the options under Appendix III.
- 2) One Indian language to be fulfilled by one of the options outlined in Appendix III.

SOUTHEAST ASIA

- 1) One Southeast Asian vernacular language fulfilled by passing a 2- hour translation exam to be overseen by the Southeast Asian history faculty but administered by language instructors in the Department of South and Southeast Asian Languages
- 2) One European language other than English to be fulfilled by one of the options outlined in Appendix III

APPENDIX III

OPTIONS FOR FULFILLING FOREIGN LANGUAGE REQUIREMENTS IN MOST FIELDS

**(These options apply only to languages that are listed in Appendix II with the designation:
“Fulfilled by Options outlined under Appendix III”**

1. Passage of the Department's Foreign Language Examination. This examination will be administered by a faculty committee, coordinated by the Graduate Advisers Committee, and is offered towards the end of each semester. In general, candidates will be required to translate two two-hundred word passages into English, the time allowed will be two hours, and use of a dictionary will be permitted, unless otherwise noted in Appendix II - Language Requirements by Field. Variations of this format will be accepted if the Committee of Language Examiners approves them. Students wishing to be tested must sign-up by the announced deadline date.

2. Completion of a graduate course (History 280, 285 or 299) with an instructor who is actively engaged in research requiring knowledge of the pertinent language(s). Students wishing to use this option must complete the Language Certification Form (available from the Graduate Assistant), obtain the signatures of the Adviser and instructor of the course (to ensure that the student makes substantial use of the language(s) in the course), and file the form with the Graduate Assistant. At the end of the course, the Graduate Assistant will ask the instructor to certify the student's competence to conduct research in the language(s). This certification is wholly independent of the grade in the course. If necessary, the instructor may administer a language examination to the student.

3. Completion with a grade of at least B of the intermediate level (4th semester) of college level language work or its equivalent at any college campus. The second semester of an intermediate level sequence must be taken for a letter grade. All other language courses leading up to the second semester of the intermediate level can be taken on a S/U basis. Students must have completed any foreign language sequence within 4 years of admission to Berkeley. Students choosing this option should confer with their Adviser and the relevant language department.

4. Completion with a grade of at least B of an upper division course in a language department at Berkeley on the culture and literature associated with that language. The work in the course must be primarily in the foreign language, not in English. Students choosing this option should confer with their Adviser and the relevant language department.

5. Completion at Berkeley of an advanced course in historical literature in the foreign language. The department teaching the course will establish the preliminary requirements and determine whether one or two semesters are needed. The course must include a graded final examination in translation. Students choosing this option should confer with their Adviser and the relevant language department.

6. Providing evidence of a native speaker's command of the language, defined by the Graduate Council as “students whose secondary or undergraduate education was completed in a foreign language.”

APPENDIX IV THE HISTORY FACULTY)

* **Professors of the Graduate School** (designated by an asterisk) are retired faculty members who have been appointed, for a limited time, to carry out defined duties on behalf of the graduate program (e.g. participate in graduate seminars and on orals and dissertation committees, and perform administrative service).

ADAMTHWAITE, ANTHONY (PhD, University of Leeds, 1966; Professor) *Late Modern Europe: 20th-century Western Europe; International History 17th century to present*

***ANDERSON, MARGARET LAVINIA** (PhD, Brown, 1971; retired **Professor of the Graduate School**) *Late Modern Europe: German, religious and political; Europe, religious and political; Armenian genocide.*

BARSHAY, ANDREW (PhD, UC Berkeley, 1986; Professor) *East Asia; Modern Japan* (On leave Fall 2011).

BERRY, MARY ELIZABETH (PhD, Harvard, 1975; Dean's Professor of East Asian History and **Department Chair**) *East Asia: pre-modern Japan*

***BRADY, THOMAS A.** (PhD, Chicago, 1968; Peder Sather Professor; retired **Professor of the Graduate School**) *Early Modern Europe: Reformation, Germany*

BRILLIANT, MARK. (PhD, Stanford, 2002; Associate Professor with a joint appointment in Undergraduate and Interdisciplinary Studies (UGIS)) *20th century U.S.; comparative civil rights (with a focus on politics and law); the American West; American education* (On leave Spr 2012).

CANDIDA-SMITH, RICHARD (PhD, UC Los Angeles, 1992; Professor with a joint appointment in the Regional Oral History Office) *19th and 20th century US and European intellectual history, aesthetic theory; oral history theory and methodology*

CARSON, CATHRYN (PhD, Harvard, 1995; Associate Professor) *History of Science: Modern Physical Sciences*

CHOWNING, MARGARET (PhD, Stanford, 1983; Professor) *Latin America: Mexico, late colonial and nineteenth century, women, church, social and economic*

CONNELLY, JOHN (PhD, Harvard, 1994; Professor) *Late Modern Europe: 20th century East Central Europe*

COOK, ALEXANDER (PhD, Columbia, 2007; Assistant Professor) *East Asia: Modern China*

DANDELET, THOMAS (PhD, Berkeley, 1995; Associate Professor) *Early Modern Europe: Spanish Empire, Italy, Mediterranean, social, cultural, political*

DELAY, BRIAN (PhD, Harvard, 2004; Associate Professor) *America since 1607: 19th century US and Mexico; Inter-ethnic Borderlands; early contact-era in the Americas*

DE VRIES, JAN (PhD, Yale, 1970; Sidney Hellman Ehrman Professor) *European economic history*

DOUMANI, BESHARA B. (PhD, Georgetown, 1990; Professor) *Modern Middle East*

EFRON, JOHN (PhD, Columbia, 1991; Koret Professor in Jewish History) *Jewish*

EINHORN, ROBIN L. (PhD, Chicago, 1988; Professor) *United States - Political, Urban* (On leave Fall 2011).

ELM, SUSANNA K. (D. Phil, Oxford, 1987; Professor) *Roman Imperial; early Christianity and early medieval*

FASS, PAULA S. (PhD, Columbia, 1974; retired **Professor of the Graduate School**) *America since 1607: Social and Cultural history, Childhood, Youth, Sexuality; Crime, the Media*

FREDE, VICTORIA (PhD, UC Berkeley, 2002; Associate Professor) *Late Modern Europe: Imperial Russia* (On leave Fall 2011 / Spr 2012).

HENKIN, DAVID M. (PhD, UC Berkeley, 1995; Professor) *America since 1607: 19th Century, urban, cultural*

HESSE, CARLA (PhD, Princeton, 1986; Peder Sather Professor and **Divisional Dean of the Social Science**) *Early Modern Europe: Old Regime & Revolutionary France*

HOLLINGER, DAVID A. (PhD, UC Berkeley, 1970; Preston Hotchkis Professor) *America since 1607: intellectual* (On leave Spr 2012).

JAY, MARTIN E. (PhD, Harvard, 1971; Sidney Hellman Ehrman Professor) *Late Modern Europe intellectual*

***JOHNSON, DAVID G.** (PhD, UC Berkeley, 1970; retired **Professor of the Graduate School**) *East Asia: Middle-Period China, Chinese Popular Culture*

KANOGO, TABITHA (PhD, Nairobi, 1981; Professor) *Africa: Kenya, social, cultural, women's and colonial history*

KLEIN, KERWIN (PhD, UC Los Angeles, 1994; Professor) *America since 1607, Intellectual and cultural*

KOZIOL, GEOFFREY (PhD, Stanford, 1982; Professor) *Medieval Europe* (On leave Spr 2012).

LAQUEUR, THOMAS W. (PhD, Princeton, 1973; Helen Fawcett Professor) *Britain since 1509: social, history of medicine* (On leave Spr 2012).

LESCH, JOHN E. (PhD, Princeton, 1977; retired **Professor of the Graduate School**) *History of Science: biology and life sciences*

MACKIL, EMILY (PhD, Princeton, 2003; Assistant Professor) *Ancient Greece*

MARTIN, WALDO E. Jr. (PhD, UC Berkeley, 1980; Professor) *America since 1607: African American, cultural, social, the South*

MAVROUDI, MARIA (PhD, Harvard, 1998; Professor) *Ancient History: Byzantine History* (On leave Fall 2011 / Spr 2012)

MAZZOTTI, MASSIMO (PhD, University of Edinburgh, 2000; Professor) *History of Science: mathematics 16th-20th century, science and religion in Europe, Enlightenment science and technology, theoretical and historiographical issues in science and technology studies* (On leave Spr 2012).

McLENNAN, REBECCA (PhD, Columbia, 1999; Associate Professor) *America since 1607: US Social, Political, and Labor History; History of Crime and Punishment; Law and Society Studies; History and Social Theory*

MILLER, MAUREEN (PhD, Harvard, 1989; Professor and **Head Graduate Advisor**) *Medieval Europe: Italy, ecclesiastical, cultural*

NOREÑA, CARLOS F. (PhD, U Pennsylvania, 2001; Associate Professor) *Ancient History: Roman Empire* (On leave Fall 2011)

NYLAN, MICHAEL (PhD, Princeton, 1981; Professor) *East Asia/China: Early China* (On leave Spr 2012).

OSSEO-ASARE, ABENA DOVE (PhD, Harvard, 2005; Assistant Professor) *Africa: history of medicine and culture; health and gender in Africa*

PETERSON, MARK (PhD, Harvard, 1993; Professor) *American History: Colonial North America, American Revolution, the Atlantic World*

SAHLINS, PETER (PhD, Princeton, 1986; Professor) *Early Modern Europe: France* (On leave Spr 2012).

SARGENT, DANIEL (PhD, Harvard, 2008; Assistant Professor) *American History; History of U.S. Foreign Relations; Global and International History* (On leave Fall 2011).

SHAGAN, ETHAN (PhD, Princeton, 2000; Professor) *British History, Early Modern Europe*

SHEEHAN, JONATHAN (PhD, UC Berkeley, 1999; Associate Professor) *Early Modern Europe* (On leave Fall 2011 / Spr 2012).

SLEZKINE, YURI (PhD, Texas at Austin, 1989; Jane K. Sather Professor) *Late Modern Europe: Russia*

STOVALL, TYLER (PhD, Wisconsin, 1984; Professor and Associate Dean of L&S Undergraduate Division) *Late Modern Europe: French History*

TACKETT, NICOLAS (PhD, Columbia, 2007; Assistant Professor) *East Asia: Medieval China* (On leave Fall 2011 / Spr 2012).

VERNON, JAMES (PhD, Manchester, 1991; Professor) *British history*

YEH, WEN-HSIN (PhD, UC Berkeley, 1984; Richard H. and Laurie C. Morrison Professor) *East Asia: 20th-Century China* (On leave Fall 2011 / Spr 2012)

ZINOMAN, PETER (PhD, Cornell, 1996; Associate Professor and **Chair of Admissions**) *Southeast Asian History: Vietnam*

Emeritus Faculty

Richard M. Abrams (Professor Emeritus) *America since 1607: recent, political, social, economic, business, foreign relations*

Margaret Lavinia Anderson (Professor Emerita) *Late Modern Europe: Germany, religious and political; Europe, religious and political; Armenian genocide*

Susanna Barrows (Professor Emerita) *Late Modern Europe: France, social and cultural*

Thomas A. Brady (Professor Emeritus) *Early Modern Europe: Reformation, Germany*

Delmer M. Brown (Professor Emeritus)

Gene A. Brucker (Professor Emeritus)

Diane Clemens (Professor Emerita) *America since 1607: US Foreign Relations*

Paula S. Fass (Professor Emerita) *America since 1607: Social and Cultural: Childhood, Youth, Sexuality; Crime, the Media*

Erich S. Gruen (Professor Emeritus) *Ancient: Rome, Greece, and Jews in the Greco-Roman World*

Samuel Haber (Professor Emeritus) *America Since 1607: American Jewish History, Intellectual and Social*

Tulio Halperin-Donghi (Professor Emeritus)

John Heilbron (Professor Emeritus)

Richard Herr (Professor Emeritus)

Eugene Irschick (Professor Emeritus) *South Asia: modern India, agrarian relations*

David G. Johnson (Professor Emeritus) *East Asia: Middle-Period China, Chinese Popular Culture*

David N. Keightly (Professor Emeritus) *East Asia: ancient China*

Raymond K. Kent (Professor Emeritus) *African and Afro-Brazilian*

Ira M. Lapidus (Professor Emeritus)

John E. Lesch (Professor Emeritus) *History of Science: biology and life sciences*

Linda Lewin (Professor Emerita) *Latin America: Brazil, family history*

Leon F. Litwack (Professor Emeritus) *America since 1607: Civil War & Reconstruction, social, labor, Black history and race relations*

Henry F. May (Professor Emeritus)

Thomas R. Metcalf (Professor Emeritus) *South Asia: 19th c. India, British imperial history*

Robert L. Middlekauff (Professor Emeritus) *America Since 1607: Colonial, American Revolution*

Sheldon Rothblatt (Professor Emeritus) *British History*

Mary P. Ryan (Professor Emerita) *America since 1607: 19th Century, Urban, Gender, Women, Landscape*

Irwin Scheiner (Professor Emeritus) *East Asia: Japan, Kinsei & Kindai, intellectual and social*

Raphael I. Sealey (Professor Emeritus) *Ancient: Greece, Athenian Law*

Charles G. Sellers (Professor Emeritus)

Randolph Starn (Professor Emeritus) *Early Modern Europe: Renaissance*

William B. Taylor (Professor Emeritus) *Latin America*

OTHER FACULTY AFFILIATED WITH THE HISTORY DEPARTMENT

Berkeley Academic Senate faculty from other departments may serve as "outside member" of a student's orals or dissertation committee, and outside committee members must be members of the Berkeley Academic Senate, no exceptions.

Below-the-line affiliates who are members of the Berkeley Academic Senate (**marked with an asterisk ***) can serve not only as outside member, but by approval of the department and Graduate Dean can serve as inside member, and in highly unusual cases serve by approval as co-chair or chair.

Below-the line affiliates who are not Berkeley Academic Senate members cannot serve as outside member or chair of a committee; but by approval of the department and Graduate Dean can serve as inside member, and in highly unusual cases serve by approval as co-chair or chair.

BIALE, DAVID (PhD, UC Los Angeles, 1977; Professor, University of California, Davis) Jewish History.

***FRICK, DAVID** (PhD, Yale, 1983; Professor, Department of Slavic Languages & Literature) Early modern Eastern Europe; Poland, Lithuania.

***HOLO, JOSHUA** (PhD, University of Chicago, 2001 Graduate Theological Union. Jewish Studies.

***LIEBERMAN, DAVID** (PhD, London, 1980; Professor, Boalt School of Law) Legal History.

***MERCHANT, CAROLYN** (PhD, Wisconsin, 1967; Professor, Department of Environmental Sciences, Policy and Management) Environmental History: Philosophy, and Ethics.

***PAPERNO, IRINA** (PhD, Stanford, 1984; Professor, Department of Slavic Languages and Literatures) Russian Intellectual, Cultural, and Literary History (19th and 20th centuries).

PORTER, DOROTHY (PhD, University College, London, 1984; Professor, UC San Francisco) History of Science and Medicine.

***SCHEIBER, HARRY N.** (PhD, Cornell, 1961; D. Jur. Hon. (Uppsala, Sweden) Professor and Riesenfeld Chair, Boalt School of Law) America legal and constitutional history, federalism, history of public policy; ocean policy and Law of the Sea.

WATKINS, ELIZABETH SIEGEL (PhD, Harvard, 1996; Associate Professor, Department of Anthropology, History, and Social Medicine, UC San Francisco) History of Health Sciences;

APPENDIX V INTERDISCIPLINARY STUDIES

Designated emphases (obtain complete information at the Graduate Division website: <http://grad.berkeley.edu/policies/guides> (click on "Doctoral Degrees with a Designated Emphasis")),

A “**Designated Emphasis**” is defined as an area of study constituting a new method of inquiry or an important field of application relevant to two or more existing doctoral degree programs. Students are required to complete the academic work in the Designated Emphasis in addition to all the requirements of the doctoral program. There are no adjustments made to the normative time of the student’s major when a student undertakes a designated emphasis.

Adding a Designated Emphasis (DE) as a program of study. After admission by the Designated Emphasis, students must complete a “Change of Major or Degree Goal” petition signed by the DE’s head graduate adviser and submit the form to Graduate Services Degrees, 318 Sproul Hall, #5900. Students are required to be admitted to the DE **before** taking the qualifying examination since the student must have on the examination committee a representative of the DE must be examined in that area of study.

List of Designated Emphases. The following Designated Emphases have been approved by the Graduate Council as of July 16, 2009. Please check the Graduate Division website for additional information <http://grad.berkeley.edu/policies/guides> (click on "Doctoral Degrees with a Designated Emphasis")

Communication, Computation, and Statistics <http://www.eecs.berkeley.edu/CCS/>

Computational Science and Engineering <http://cse.berkeley.edu/admissions>

Computational and Genomic Biology <http://qb3.berkeley.edu/ccb/research-and-education/designated-emphasis/>

Critical Theory <http://townsendlab.berkeley.edu/critical-theory>

Energy Science and Technology <http://www.me.berkeley.edu/deest/>

Film Studies http://filmstudies.berkeley.edu/des_emphasis.html

Folklore <http://folklore.berkeley.edu/>

Global Metropolitan Studies <http://metrostudies.berkeley.edu/emphasis.html>

Medieval Studies is currently undertaken in a concurrent degree program

http://medieval.berkeley.edu/Program/Program_Concurrentphd.html

Nanoscale Science and Engineering <http://nano.berkeley.edu/educational/DEGradGroup.html>

New Media <http://bcnm.berkeley.edu/academics/degrees/>

Women, Gender, and Sexuality <http://womensstudies.berkeley.edu/dewgs.html>

APPENDIX VI - FORMS
Available from the Graduate Assistant

<i>Name of Petition</i>	<i>Comments</i>
*General History Petition	Requests for exceptions to program requirements. (Consult with field advisor)
*Approval of Fields for PhD	Must have fields approved before constituting PhD exam committee. Normally done by the end of the first year.
*Constitution of PhD Oral Qualifying Exam Committee	Consult faculty in field and adviser. Form should be completed no later than 1 1/2 months prior to proposed exam date.
Fulfillment of Foreign Language by History 280, 285, 299	Consult seminar instructor. Form should be completed at the beginning of the semester.
Advancement to Candidacy for MA	Apply to Graduate Division no later than the 5th wk of the semester in which requirements for the degree will be completed.
Advancement to Candidacy for PhD	Available from the Graduate Assistant after passing oral exam. Form must be submitted to Grad Div by the prescribed time in order to be considered for DCF or DNTF Fellowship. In addition, international students will file this form to be considered for reduction in non-resident tuition
GSI Application	Due February 1 st for following year and for summer session of the current year.
Dept. Continuing Student Research Fellowship Application	Due February 1 st for research support for the following year. No late applications accepted. (Students who entered Fall 2006 in the 7 year program have priority for these research fellowships. Those who entered before 2006 may also be considered if funds allow.)
Non-Resident Tuition Scholarship	Granted on basis of merit, need, & amt. previously received. Due February 1 st for following year,
*Application for Readmission	Due April 15 for the following Fall, August 15 for the following Spring. If student has been withdrawn for more than 5 years, the readmission application <u>and</u> graduate application must be submitted <u>December 1st</u> to the Admissions Assistant, and they are reviewed against the new applicant pool.
*Change of College, School, Major, etc	Requires approval of GAC + signature of Head grad Adviser. The deadline for change of major to History is December 1st for fall entry.
Reader Application	Submit application to Department Payroll Analyst
Removal of Incomplete	Submit form to instructor when coursework is completed. \$5 fee payable at Cashier's office before form is given to instructor.
GSHIP Exemption	Waiver of health insurance fee due to comparable coverage. Apply to Tang Center.
Reduced University Registration Fee	Applies to students whose research/studies require them to remain outside CA. Applications submitted to Graduate Division.
Archival Research Letter	Available on the History website under Graduate Program (Student Resources).
Filing Fee Application	Filing fee status is in lieu of registration for those about to file their dissertation. To be eligible, students must have been registered the previous semester and must apply for filing fee by the end of the first week of classes in the semester in which they intend to file.

***Subject to the approval of the Graduate Advisers Committee.
Petitions are to be submitted to the Graduate Assistant unless otherwise noted**

NONDISCRIMINATION STATEMENT

The University of California, in accordance with applicable Federal and State Law and the University's nondiscrimination policies, does not discriminate on the basis of race, color, national origin, religion, sex (including sexual harassment), gender identity, pregnancy/childbirth and medical conditions related thereto, disability, age, medical condition (cancer-related), ancestry, marital status, citizenship, sexual orientation, or status as a Vietnam-era veteran or special disabled veteran. This nondiscrimination policy covers student admission, access, and treatment in University programs and activities. It also covers faculty (Senate and non-Senate) and staff in their employment.

NOTES: