Department of History Course Approval Form
(Use for all study abroad courses, four year college courses, and community college courses not yet approved on assist.org)

Please fill out the top portion and (for study abroad courses) reverse side of this form and bring it in to the Undergraduate Advisor with the following documentation attached:
1. A copy of the course syllabus and reading list
2. A copy of the course description (if not included in syllabus)
3. For non-UC courses, a copy (unofficial is fine) of the transcript

To be completed by student:

NAME _____________________________________________ STUDENT ID# ________________________
EMAIL___________________________________________________________________________________
(please print neatly and legibly)

Where was this course taken? (check one)
☒ Community College ☐ UCB ☐ UC __________________ ☐ Study Abroad _____________________________
    (list campus) (list country/university)

☐ 4 year college ____________________________________________ ☐ Other ____________________________
    (name of institution) (explain)

Title of Course Taken ___________________________ Semester Units ___________________________

Department and Course Number (e.g. History 116) Semester/quarter taken ________________________

Which requirement would you like this course to fulfill? ______________________________________

To be completed by advisor or faculty member:

☒ APPROVED (Permanent substitution? ____ One-time-only?____) ☐ NOT APPROVED

Approved for use as (please check all that may apply):
☐ Lower Division Europe ☐ Lower Division Other World Area
☐ Lower Division US ☐ Lower Division Elective
☐ Upper Division Lecture ☐ Premodern

Comments:

___________________________________________________________________________

Approved by __________________________________________________________________ Date __________
Further Information for Study Abroad Class

Number of class hours per week ________________

Number of weeks in the term _________________

Seminar or lecture? _________________

Reading assignments (pages per week, and/or total pages) ____________________________

Writing assignments (pages per week, and/or total pages) _______________________

Please describe the exams (format, length, proportion of semester’s material covered)
_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________

Please describe any oral presentations (format, length, proportion of semester’s material covered)
_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________

Any other assignments?
_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________

Final Grade _________________ (on a scale of _____________________ )