History Graduation Ceremony  
Tuesday May 21st, 2013, 9:30am  
Zellerbach Auditorium

http://history.berkeley.edu/graduation  
Speaker: Anthony D. Romero, Executive Director of the American Civil Liberties Union.

| The Event                  | 8:30 am: Doors open for Guest Seating  
|                           | Graduating students assemble in the second floor Mezzanine in Zellerbach for processional. |
| The Aftermath             | A reception for graduates and their guests will immediately follow the ceremony in Ishi Courtyard. Lovely food and refreshments will be served, along with a processed derivative of the grape. The ceremony itself should end at around 11:30 a.m. The precise moment of your departure from the reception will be determined by you. |

We hope that the following additional details will answer most of your questions about the graduation proceedings; if not, please contact Leah at leahf@berkeley.edu. Additionally, check the department website for updates.

Rehearsal: There isn’t one.

Simple Instructions: Arrive by 9:00 at the absolute latest. If you are not there on time, we will assume you are a no-show and your name will not be announced this year. IMMEDIATELY upon your arrival, go to the grad assembly area in the second floor Mezzanine in Zellerbach. Find the official-looking person handing out yellow cards and ask for the one with your name on it. Then, line up under the sign that bears the name of your area of emphasis – US, East Asia, Latin America, etc... DO NOT LOSE YOUR YELLOW CARD. If you become dazed and confused, use the skills you acquired as a history major and re-read the instruction sheet that you are clutching compulsively in your hand.

The Processional: You will then “process” from the second floor Mezzanine in Zellerbach into the seating area when directed to do so. You will be led down the center aisle and directed into the seats in front of the stage area. DO NOT change your seat. DO NOT lose your yellow card.

Then: Rise when we cue your group and walk gracefully down the aisle toward the stage; smile for the camera-person; put your legs in motion and swallow hard when cued; hand your yellow card - remember those yellow cards? - to the speaker at the podium; saunter sophisticatedly across the stage as your name is announced, accepting your handshake to thunderous applause; trip light-headed back to your original seat. An usher will show the way.

Notice of Intention to Attend: Register online at history.berkeley.edu/graduation. To get your four (4) free tickets, you must register online by Friday, April 5th. Please be certain to use the Undergraduate Student Sign Up form. Note that registration goes live on February 26th.

If you miss the early deadline, the online registration form will be available until April 30th, so that you can still register to participate.

In order to keep the ceremony lively and your loved ones awake, the Department Chair includes a few student stories into his speech. When you register for commencement you will be asked to list your notable accomplishments or activities, and to provide a brief anecdote that might help the audience understand what it’s been like to be a member of this department, what the process of earning your degree in history has been like, or perhaps just a moment that you will think back to about your time as a history major. Really, your family would love to know more about where you’ve been for the past few years.
Tickets: Tickets are required of all guests (not you). There are two ways to get tickets:

1. **Register for the History Graduation online and get 4 FREE tickets.**
   Grads are entitled to 4 FREE tickets if you register online at history.berkeley.edu/graduation by April 5th. Registration - which is how we know you’ll be there - opens February 26th. Once you complete the registration you will get an individual code that will allow you to claim your free tickets at commencement.berkeley.edu, the main Berkeley commencement website. Be certain to select the History Departmental Graduation Ceremony when you order your tickets. Be sure to buy tickets by May 12th as that is the last day to buy tickets online.

2. **Buy tickets online beginning February 26th.**
   If four tickets aren’t enough for your nearest and dearest (or if you register after April 5th) you can buy tickets at commencement.berkeley.edu. Additional tickets are $6 each (limited to 6 tickets per person).

Tickets have sold out prior to the ceremony in past years; if tickets are still available, they will be sold at the venue on Commencement Day. Cash or check only on May 21st.

No tickets will be sold through the History department. All tickets must be ordered online and tickets can be picked up in the History Department office beginning March 11th. Graduating students must appear in person at the main History office (room 3229 Dwinelle) with their student ID card in order to pick up their tickets unless they designate someone else as their ticket collector when they order them. The office is open from 10-12 and 1-4 Monday through Thursday and 10-12 on Friday.

Please limit your ticket purchases to those tickets you can actually use. If ten tickets cannot even begin to satisfy the needs of your huge entourage, please contact Kira (510-643-8995; history-ssc@berkeley.edu) by April 5th. We may have an informal student ticket exchange for students wishing to buy or sell tickets. Check the website in April for more details.

The Plea: If you have a little pocket change left after getting tickets, you can make a donation towards the senior gift campaign. You can even do it while buying tickets. Just be certain to flag History so they know to send it to us! And don’t worry-you’ll get an email reminding you about this should it slip your mind in your frantic focus on the 101.

**Friends, Lovers, Relatives, and Crashers:** Although we will be in the lovely (and weatherproof) Zellerbach Auditorium, space is at a premium. Rather than limit your guest list however, we suggest you plan to purchase enough tickets sooner rather than later. Since there will NOT be reserved seating, tell your adoring public to get there early for the best view. Please direct your family and invited guests to our website for more details.

Accessibility: The ceremony and reception are wheelchair-accessible. Individuals who wish to request disability-related accommodations, including special parking arrangements, should contact the department at history.commencement@berkeley.edu. Please request accommodations as soon as possible since some types of accommodations take several weeks to arrange. In most cases, the University can respond to requests for accommodations up to a week prior to the event.

The Speeches: Would you like to share the stage with our featured speaker? Submit a draft of a five-minute speech to Leah Flanagan’s office, 3327 Dwinelle, by Thursday, April 5th. A committee will select the most brilliant and appropriate from among this stellar group. If it’s yours, you give the undergraduate address to your graduating class. Family & friends will be blown away.

The Costume: Caps and gowns are optional, but 99% of participants wear the gear. Go to the The Cal Student Store to purchase your apparel. Remember, the tassel starts on your right.
The Gift

Hint:
You can purchase Invitations or Announcements of Graduation at The Cal Student Store. Contact them and ask about their “Grad Packs” which bundle cap and gown purchase with personalized announcements. You can also order announcements and other items online through Jostens at: http://college.jostens.com/jostens/?affiliateId=1003200

The Alternative:
The Commencement Convocation (the only University-wide Commencement Ceremony) is planned for Saturday, May 18th at 10am. More information is available online at http://commencement.berkeley. You are welcome to attend both, but of course only the History Department will read your name and thesis title as you waltz across the stage!

Diplomas and Other Pieces of Paper:
You will receive only a souvenir certificate at graduation. Your Spring grades must be processed - not unlike Kraft Singles - and diploma printing takes quite a while anyway. Diplomas will be available about four months after the end of the term. If you need proof of graduation before then, you can obtain a Certificate of Completion once grades have posted from the Office of the Registrar in Sproul Hall (but you can get the form online here: http://registrar.berkeley.edu/Registrar/certcomp.html). Once your diploma has been artfully prepared you will receive it in the mail FOR FREE (enjoy it while you can). Go to BearFacts now to record a diploma mailing address. If an address is not supplied by the July deadline, the diploma will be mailed to the permanent home address.

This should be all you need to know about celebrating the end of your undergraduate career. It’ll be great fun; you are guaranteed a glimpse of all of us on the brink of a total nervous breakdown - who’d want to miss that? And after all, this is the last time the Berkeley bureaucracy can make you queue for the U.

Salutations, Regards, and Congratulations,
Leah Flanagan
Undergraduate Advisor